

Welcome to the programme-specific regulations for the Faculty of Art, Design & Humanities. These are additional requirements, normally in place to address requirements outlined by a Professional, Statutory and Regulatory Body (PSRB). They relate to NEW level 4 (first year) undergraduate students from September 2022 onwards, both on block delivery programmes and on programmes with other delivery patterns, so students in level 5 in 2023/24 will now be subject to these regulations. They also apply to new postgraduate students from September 2023. Please refer to the [academic regulations](#) for further details.

Please note, there is a separate set of programme-specific regulations for taught programmes which apply to continuing postgraduate students and undergraduate students in level 6 or level 7 in 2023/24.

For further information please contact your Associate Dean (Academic) in the first instance. Alternatively, please contact Sally Lloyd, Department of Academic Quality, [sloyd@dmu.ac.uk](mailto:sloyd@dmu.ac.uk).

### **Programme/award title and code: BA(Hons) Acting W41050**

Owning board **Performing Arts**

Name of Professional, Statutory and Regulatory Body (PSRB) **N/a**

Contrary to Regulation 1.16

The level 6 performance project (ACTS3003) is a 60-credit module

### **Programme/award title and code: BA(Hons) in Architecture K10055**

Owning board: **Architecture**

Name of Professional, Statutory and Regulatory Body (PSRB):

**Royal Institute of British Architects (RIBA)**

**Architects Registration Board (ARB)**

**Lembaga Arkitek Malaysia (LAM)**

**Passing a module/Compensation**

No compensation is available. All modules are must-pass modules and therefore students must achieve a pass mark of 40 per cent.

**Reassessment of failure**

Students will normally be registered to take reassessments at the first opportunity provided. However, a student may opt to re-study a failed module(s) with attendance in the following academic year. In such cases the student must pay the appropriate module fee and the module will be capped in line with reassessment regulations. Reassessment with mandatory attendance also applies. Where this applies to current L5 and L6 students returning to the newly

validated curriculum, they will be enrolled into new 30 credit blocks, ensuring that their learning outcomes are mapped to PSRB criteria to ensure that Part 1 exemption is maintained.

### **Progression between undergraduate levels of study**

To progress from level 4 to level 5, and from level 5 to level 6, a student must normally have passed at least 120 credits. However, the assessment board may decide to exceptionally allow students to progress carrying a reassessment to be completed without attendance if they have achieved at least 90 credits with the remaining credits in the 30-39 per cent range. Each decision will be at the discretion of the relevant assessment board and will be based on the board's confidence in the individual student's competence to progress and pass

### **Programme/award title and code: BSc(Hons) in Architecture (Dubai) K10051**

**Owning board: Architecture**

**Name of Professional, Statutory and Regulatory Body (PSRB):**

**BSc Architecture in Dubai has formally begun the application process for gaining RIBA (Royal Institute of British Architects) Validation.**

### **Passing a module/Compensation**

No compensation is available. All modules are must-pass modules and therefore students must achieve a pass mark of 40 per cent.

### **Reassessment of failure**

Students will normally be registered to take reassessments at the first opportunity provided. However, a student may opt to re-study a failed module(s) with attendance in the following academic year. In such cases the student must pay the appropriate module fee and the module will be capped in line with reassessment regulations. Reassessment with mandatory attendance also applies. Where this applies to current L5 and L6 students returning to the newly validated curriculum, they will be enrolled into new 30 credit blocks, ensuring that their learning outcomes are mapped to PSRB criteria

### **Progression between undergraduate levels of study**

To progress from level 4 to level 5, and from level 5 to level 6, a student must normally have passed at least 120 credits. However, the assessment board may decide to exceptionally allow students to progress carrying a reassessment to be completed without attendance if they have achieved at least 90 credits with the remaining credits in the 30-39 per cent range. Each decision will be at the discretion of the relevant assessment board and will be based on the board's confidence in the individual student's competence to progress and pass.

### **Programme/award title and code: BA(Hons) Product Design W24051& BSc(Hons) Product Design W24052**

**Owning board: Design**

**Name of Professional, Statutory and Regulatory Body (PSRB): Institute of Engineering Designers (IED)**

### **Compensation**

2.9/2.13 The generic regulations relating to a compensation band of 30-39 do not apply to these programmes. Compensation may only be marginal failure i.e. not more than 10% below the normal pass mark – 36-39% as prescribed by the Engineering council

2.9 Compensation is available for module failure in undergraduate programmes, provided a student meets the following criteria:

- An overall module mark of 36-39 per cent has been achieved
- The other credits at that level have been passed
- The average mark for the level is 40 per cent or above

2.27 On undergraduate programmes students awarded compensation are not required to be reassessed in the compensated module unless there is a Professional, Statutory or Regulatory Body (PSRB) requirement to pass the module. If a student wants to try to improve their module result to a pass, they can choose to do so if they meet all of the following requirements:

- Have reassessment opportunities available
- Have no failed modules with marks below 36 per cent
- Have no outstanding deferrals in modules
- Are not at their intended point of graduation

2.28 Where a student has opted to take reassessment in a compensated module, but has failed the reassessment, the best overall module mark will be calculated and used.

6.9 A student may change programmes between the BA & BSc mid-year providing the prior modules studied are identical

**Programme/award title and code: BA(Hons) Fashion Buying W23051**

**Owning board: Fashion Buying**

**Name of Professional, Statutory and Regulatory Body (PSRB): N/a**

6.9 A student may change programme pathways mid-year providing the prior modules studied are identical

**Programme/award title and code: BA Hons Acting for Stage and Screen with a foundation year & BA Musical Theatre with a foundation year**

**Owning board: Performing Arts**

**Name of Professional, Statutory and Regulatory Body (PSRB): N/a**

### **Passing a module**

Normally a student is required to achieve at least the pass mark to pass a module. In the foundation year, the module individual assessment tasks must also be passed to achieve an overall pass mark.

### **Compensation**

No compensation is available in the foundation year. All modules in the foundation year are must-pass modules and therefore students must achieve a pass mark of 40 per cent.

**Programme/award title and code: Master of Architecture (MArch) K10047 FT; K10048 PT**

**Owning board: Architecture**

**Name of Professional, Statutory and Regulatory Body (PSRB):**

**Royal Institute of British Architects (RIBA)**

## **Architects' Registration Board (ARB)**

**Lembaga Arkitek Malaysia (LAM) – applies only to students who have a minimum 6 months approved practical experience before entering the Full Time Part 2 Programme.**

### **Credit accumulation and award**

To gain the award of MArch a student requires 240 credits of which 120 are at level 7 and 120 are at level 6.

### **Credit accumulation and compensation**

Students are not eligible for compensation. All modules are must-pass modules and therefore students must achieve a pass mark of 40%.

### **Substitution of Failed Modules**

The generic regulation is not applicable to MArch.

### **Progression from level to level**

Students must pass all modules in the year of study before progressing to the next year of study. This applies to both full-time and part-time students.

### **Reassessment Opportunities**

Students are entitled to two reassessment attempts in each of the modules on the programme.

### **Honours Degree Classification**

The MArch award may be made at pass level, with merit or with distinction. The overall aggregate mark is calculated from the average of all module marks in the programme, taking into account module credit weighting.

A distinction may be awarded if a student has an average of 70% or above across all modules, taking into account the module credit weightings.

A merit may be awarded if a student has an average of 60% or above, taking into account the module credit weightings.

The programme is not eligible for consideration band rules.

### **Direct Entry/RPL**

Direct entry into the M Arch is not permitted

### **Returning from Academic Failure**

The Programme follows postgraduate regulations related to return to study

### **MArch Exit Awards**

To attain the MArch itself all the modules that comprise it must be passed at 40%. This is enforced in order to comply with the professional bodies' requirements, which allow the university award to replace the professional body award – ARB and RIBA Part 2. Furthermore, all the modules in each year of the programme must be passed at 40% before the student can progress to the next year.

The University wishes to recognise the achievements of those students who only pass some of the modules, however, and the exit awards are designed to do this. The Graduate Certificate in Architectural Studies recognizes passing of the modules comprising the first part of the programme, the Advanced Graduate Certificate in Architectural Studies recognizes passing of the modules comprising the first part of the programme plus, the Design Thesis module or the three remaining modules that comprise the second part of the programme. Thus students will have to have entered the second part of the programme to be eligible for either of the exit awards.

As the achievement of these exit awards only means partial completion of the MArch Programme, the awards CANNOT be recognised by the professional bodies RIBA and ARB and will NOT therefore be validated nor prescribed by them. So they do NOT provide exemption from the RIBA Part 2 examination for professional qualification and are NOT ARB prescribed. As these are exit awards only, students cannot enrol onto the modules with a view to attaining the exit awards. In order to avoid any ambiguity as to standards required, the pass mark has to remain at 40% for the modules, as required by the professional bodies, and no condonements or lower pass marks will be allowed.

#### **Graduate Certificate in Architectural Studies**

ARCH 3411 – Design 1 (30cr)

ARCH 3412 – Design 2 (30cr)

ARCH 3413 – Technical Realisation (30cr)

ARCH 5013 – Comprehensive Dissertation (30cr)

#### **Advanced Graduate Certificate in Architectural Studies**

ARCH 3411 – Design 1 (30cr)

ARCH 3412 – Design 2 (30cr)

ARCH 3413 – Technical Realisation (30cr)

ARCH 5013 – Comprehensive Dissertation (30cr)

Plus ARCH5012 Design Thesis (60cr)

Or all three of ARCH3414 Practice Management and Law (30cr), ARCH5014 ADRS (15cr) and

ARCH5015 Integrated Technology (15cr)

### **Programme/award title and code: Architect Degree Apprenticeship**

**The apprenticeship programme level 7 combines the RIBA part 2 MArch Architecture programme and RIBA part 3 to create a 4 year apprenticeship course.**

**Owning board: Architecture**

**Name of Professional, Statutory and Regulatory Body (PSRB):**

**Royal Institute of British Architects (RIBA)**

**Architects' Registration Board (ARB)**

#### **Credit accumulation and award**

To gain the award of MArch a student requires 240 credits of which 120 are at level 7 and 120 are at level 6. The MArch will only be awarded to an apprentice who has successfully met the requirements of RIBA Part 2

#### **Credit accumulation and compensation**

Apprentices are not eligible for compensation. All modules are must-pass modules and therefore apprentices must achieve a pass mark of 40%.

#### **Substitution of Failed Modules**

The generic regulation is not applicable to the MArch.

### Progression from level to level

Apprentices must pass all modules in the year of study before progressing to the next year of study.

### Honours Degree Classification

The MArch award may be made at pass level, with merit or with distinction. The overall aggregate mark is calculated from the average of all module marks in the programme, taking into account module credit weighting.

A distinction may be awarded if a student has an average of 70% or above across all modules, taking into account the module credit weightings.

A merit may be awarded if a student has an average of 60% or above, taking into account the module credit weightings.

The programme is not eligible for consideration band rules.

### PG Dip Architectural Practice

#### Failure in Assessment

A student who fails a component within ARCH5210 may undertake an in-year retrieval of the failure. The component mark will be capped at 50%

#### End Point Assessment

EPA will provide 30 credits. Apprentices cannot successfully complete their Part 3 qualification, and therefore the apprenticeship, without passing the EPA. Performance in the EPA will determine the apprenticeship grade of pass, merit or fail.

The Architect Apprenticeship Standard is mapped against the current ARB and RIBA Part 2 and Part 3 criteria. This apprenticeship enables apprentices to apply to become a Registered and Chartered Architect upon successful completion if they so wish- note that individuals need to hold ARB-prescribed awards at Part 1, Part 2 and Part 3 levels before they are eligible for registration. The Architect Apprenticeship Standard is designed to align with the latter two awards.

#### EPA

Assessment Method	Area Assessed	Grading
Professional Interview supported by Career Appraisal	Components of knowledge, skill and behaviours from across the standard (Please refer to appendix B)	Fail/Pass/Merit
Case Study Report supported by Design Challenge	Components of knowledge, skill and behaviours from across the standard (Please refer to appendix B)	Fail/Pass/Merit

A summary of the EPA timeline is as follows:

- The Apprentice, Employer, and DMU will agree the 'Design Challenge' within 4 weeks of the EPA start date. The 'Design Challenge' must be work undertaken after the EPA start date.

- The **Case Study Report** must be submitted within 22 weeks of the EPA start date
- The **Career Appraisal** must be submitted to the EPAO within 22 weeks of the EPA start date.
- The **Professional Interview** takes place within the final 2 weeks of the EPA
- Apprentices will complete the EPA within 6 months of going through the gateway to the EPA

Each employer will be required to develop its own training plan in collaboration with a training provider mapped to the knowledge, skills and behaviours (KSB) as set out in the Architect Apprenticeship Standard.

The *Employer Occupational Brief* recommends how the employer could ensure that the apprentice is gaining appropriate on-the-job training to enable the apprentice to develop the relevant KSB throughout the apprenticeship programme and prior to undertaking the end point assessment (EPA).

It is estimated that the total length of the Part 2 and Part 3 qualifications will be typically **48** months with the EPA typically taking place in the **6** months after the gateway.

The *Employer Occupational Brief* is included in the *Architecture Apprenticeships Guide*. Please click [here](#) for a link to the Architecture Apprenticeships Guide.

Apprentices without English and Maths at Level 2 on entry will need to achieve that level before taking their EPA.

## End point assessment gateway

The employer will take the final decision on whether the apprentice is ready to take the EPA and may take advice from the Architecture Apprenticeship programme leader.

Prior to taking the EPA, the apprentice must meet the following:

- Achieved a Level 2 English and Maths as per the standard
- Completed and awarded a post graduate level qualification (Part 2)
- Completes the formal academic learning for the Part 3 qualification
- Completed any formal training plan agreed with their employer
- Has sufficient competency in all the knowledge, skills & behaviours as defined in the Architecture Apprenticeship Standard

The decision should be recorded in writing.

Apprentices will complete the EPA within 6 months of going through the gateway to the EPA.

## End point assessment:

End point assessment activities will be completed over a maximum 6 month period to accommodate work scheduling and cost-effective planning of resources.

The KSBs are consistent with the ARB/RIBA criteria for the Part 2 and Part 3 qualifications. The

apprentice must demonstrate the KSBs to successfully complete the apprenticeship.

The EPA will deliver **30** credits from the overall Part 3 credit allocation. The Part 3 award process can only be concluded after the EPA is satisfactorily completed.

The EPA will comprise of two assessment methods as follows:-

### **Professional Interview supported by Career Appraisal**

As the experience included within the Career Appraisal is completed prior to the Gateway, only the Professional Interview will be marked for the End-Point Assessment.

### **Professional Interview**

#### **Case Study Report supported by Design Challenge**

**The Design Challenge** must be undertaken after the EPA start date.

The subject of the Design Challenge must be agreed within 4 weeks of the EPA start date by the Apprentice, Employer, and EPAO.

**Case Study Report** should include the following:-

The assessment and marking of the Case Study Report must be carried out by two people, an Independent Assessor and an Industry Expert, appointed by the End-point assessment organisation, who have no previous experience of the apprentice

### **End point- Final Decision**

The assessment organisation, which must be registered on the RoEPAO, will make the final decision on whether an apprentice is considered a pass, merit or fail.

### **Independence**

The Independent Assessors and Industry Experts will have no previous relationship to the apprentice and will make a holistic judgement of each apprentice as an apprentice on the basis of the evidence demonstrated by the Assessment Methods set out above.

Performance in the EPA will determine the apprenticeship grade of fail, pass or merit.

Each assessment method will be graded pass, merit, or fail. In order to gain an apprenticeship pass or higher grade, the apprentice must achieve a minimum of a pass in each method.

An apprenticeship pass represents full competence against the standard. A grade of merit means an apprentice is demonstrating competence above the standard. The following table shows the assessment grades to determine the overall grade.

<b>Professional Interview supported by Career Appraisal</b>	<b>Case Study Report supported by Design Challenge</b>	<b>Overall Award</b>
Merit	Merit	<b>Merit</b>
Merit	Pass	<b>Pass</b>
Pass	Merit	<b>Pass</b>
Pass	Pass	<b>Pass</b>
Fail	Pass	<b>Fail</b>



Pass	Fail	<b>Fail</b>
Fail	Fail	<b>Fail</b>

The knowledge, skills and behaviours of the Architect Apprenticeship are designed to align with the Architects Registration Board (ARB) and Royal Institute of British Architects (RIBA)'s criteria for the Prescription of Qualifications at Part 2 and Part 3. Successful completion of the Architect Apprenticeship EPA will enable an ARB prescribed Part 3 qualification to be awarded.

Apprentices holding ARB-prescribed qualifications at Part 1, Part 2 and Part 3 levels will be eligible to apply to become:

- a Registered Architect with Architects Registration Board and use the initials ARB after their name; and
- A Chartered Architect with the Royal Institute of British Architects which would allow them to use the initials RIBA after their name.

The use of the title "Architect" is regulated by the Architects Registration Board. Registration is a pre-requisite of use of the professional title "Architect".

**Resit/Retake:**

A **Retake** involves a need for further learning before an assessment is taken. A **Resit** does not.

Apprentices will be offered the opportunity to take a resit/retake. The maximum grade awarded to a re-sit/re-take for an individual assessment method will be pass, unless the EPAO identifies exceptional extenuating circumstances accounting for the original fail. Resits/retakes are not offered to apprentices wishing to move from pass to merit.

If the apprentice does not pass the Case Study Report, subject to the feedback, they may have to undertake further work on the submission and may resubmit the same piece of work with changes. The feedback can advise an apprentice on the area(s) failed in the EPA, but not advise what they need to do to overcome it in a resit/retake

If the apprentice does not pass the Professional Interview, subject to the feedback, they may have to undertake further work on the Career Appraisal and may resubmit the same piece of work with changes and re-take the Professional Interview.

The retake/resit will take place within a 6 month period. The apprentice will be informed by the EPAO within 2 weeks of the EPA as to whether they have failed any of the assessment methods, any feedback and the course of action that they need to undertake to resit/retake the EPA.

**Programme/award title and code: PG Dip Architectural Practice**

**Owning board: Architecture**

**Name of Professional, Statutory and Regulatory Body (PSRB):**

**Royal Institute of British Architects (RIBA)**

**Architects' Registration Board (ARB)**

**Determination of Final Award**

To become eligible for the award of Post-Graduate Diploma in Architectural Practice, candidates must satisfy the Examination Board in respect of the following the satisfactory completion and passing of every component of each of the course modules:

Module ARCH 5210 – Practice, Management and Law;  
Module ARCH 5211 - Case Study;  
Module ARCH 5212 - Evaluation of Practical Experience & PEDRs;  
Module ARCH 5213 - Practice Paper Exam and Professional Interview;

Please note that the Professional Interview is the summative assessment of the course and overrides all other elements of the Course. If a candidate fails or is referred in the Professional Interview they cannot go forward for the award and must normally wait a minimum of 12 months before they can attend another Interview.

### **Failure in Assessment/Non-Attendance**

A student who fails a component within ARCH5210 may undertake an in-year retrieval of the failure. The component mark will be capped at 50%

A student who fails a module and as such fails to satisfy the Examination Board in all or part of the overall assessment, and/or fails to attend some part of the course, may be permitted to re-sit appropriate examinations, resubmit work, and/or to attend a specific part of the course, once more, on such terms and conditions and after such a period as the Examination Board may prescribe.

A Referred Candidate must attend a Professional Interview as directed by the Examination Board. This will be after a minimum of 12 months.

### **Diploma Classification**

The Post-Graduate Diploma is awarded as a 'Pass' or 'Fail'.

A Pass shall normally be awarded in the case where the student has achieved a pass in all essential components of each module with a mark of 50% or above.

### **Course Duration**

The course is of one year's duration. Candidates have a right of referral according to university regulations. A candidate can be registered on the course for a maximum of three years, with one reassessment opportunity.

### **RIBA Examination in Professional Practice (Part 3)**

All students gaining the Post-Graduate Diploma in Architectural Practice are deemed to have gained exemption from the RIBA Examination in Professional Practice and are eligible for registration as architects through the ARB and membership of the RIBA.

## **Programme specific regulations for Society of Local Council Clerks**

Undergraduate	L29041 Community Governance	Level 4
Undergraduate	L29042 Community Governance	Level 5
Undergraduate	L29043 Community Governance	Level 6
Postgraduate	L4N27 MA Public Leadership	Level 7

Note these programmes are not delivered in block mode.

### **Introduction to programmes**

In contrary to reg 1.19 a choice of 15 credit modules are available at Level 4 to offer alternatives under the two essential themes of planning and management.

### **Methods for calculating undergraduate award classifications**

In addition to Reg 4.40/115 In a student will receive a pass, merit or distinction in line with their overall performance

CerTHE with distinction if the overall average mark of the modules studied is 70 per cent or above.

CerTHE with merit if the overall average mark of the modules studied is 60-69 per cent.

CerTHE pass if they have an average mark of at least 40 per cent across the modules studied

Maximum periods of registration

Reg 6.5/147 Maximum periods of registration – these may be exceptionally extended at the discretion of the Associate Dean Academic noting the programmes utilise alternate year delivery

Volume of RPL credit which can be allowed

Reg 7.6/180 Any application of recognition of Prior Learning (RPL) requires programme leader approval and will be considered on a case-by-case basis. No more than 30 credits of RPL are permitted at Level 4 & it must exclude SLCC1010.

## **Programme specific regulations for National Design Academy**

**Owning board: NDA/NMA**

**Name of Professional, Statutory and Regulatory Body (PSRB):**

**N/a**

<b>FdA Interior Design</b>	<b>W25012</b>
<b>FdA Heritage Interior Design</b>	<b>W25013</b>
<b>BA (Hons) Interior Design</b>	<b>W25044</b>
<b>BA (Hons) Heritage Interior Design</b>	<b>W25045</b>
<b>BA (Hons) Interior Design (Top-up)</b>	<b>W25046</b>
<b>BA (Hons) Heritage Interior Design (Top-up)</b>	<b>W25047</b>
<b>FdA Retail Design</b>	<b>W29011</b>
<b>BA (Hons) Retail Design</b>	<b>W29041</b>
<b>BA (Hons) Design for Outdoor Living</b>	<b>W29042</b>
<b>BA (Hons) Retail Design (Top-up)</b>	<b>W29043</b>
<b>BA (Hons) Design for Outdoor Living (Top-up)</b>	<b>W29044</b>

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### **Students up to end of June 2021 that have not since moved levels**

#### a. Passing a module/Compensation

i. All modules must be passed at 40%. No compensation is available.

#### b. Reassessment

i. Contrary to regs. 2.23 and 2.25, a student will have a maximum of 90 credits of reassessment opportunities at each level of study.

ii. Contrary to Reg 2.25 and Regs 2.33-2.41 inclusive, there is no opportunity for reassessment with mandatory attendance on this programme.

#### c. Unauthorised late submission of assessments

i, Contrary to Reg 2.17, If an assessment is submitted 1-10 university working days late the mark for the work will be capped at the pass mark of 40 per cent for undergraduate modules or 50 per cent for postgraduate modules

ii, Contrary to Reg 2.18, If an assessment is submitted beyond 10 university working days late the work will receive a mark of zero per cent

#### d. Progression

i. Contrary to Reg 3.1, Progression occurs on a module-to-module (i.e., sequential) basis: a student cannot progress to the next module until the preceding module has been passed. Progression is permitted on unratified results to allow students to progress on their programme of study between assessment boards.

#### e. Extending assessment deadlines

Contrary to Reg. 5.1, Students may request an extension to an assessment deadline using the extension to coursework application form. The request should be made to the module leader in advance of the deadline. The module leader has the discretion to grant an extension of up to 10 university working days. Guidance on granting extensions and supporting evidence can be found in Appendix 3.

The Associate Dean (Academic) or nominee may exceptionally approve longer extensions of up to 10 university working days from the date of an already approved extension deadline. A further extension request form with timely supporting evidence (covering the current extension period) should be submitted by the student to the module leader, who will seek the approval of the Associate Dean (Academic) or nominee. The outcome will be communicated to the student by the module leader. If approved, Reg 5.2 applies. If not approved there is no right to appeal the decision

f. Reassessment opportunities

Contrary to Reg 7.8, reassessment opportunities for students entering the university with RPL will be in proportion to their study at the university compared to the full programme of study. This information will be provided at initial registration with the university or as soon as possible thereafter.

g. Assessment Boards

Single tier assessment boards will continue to be in operation

**From July 2021 until end of January 2023, for all new students and any moving between levels of study**

e. Passing a module/Compensation

i. All modules must be passed at 40%. No compensation is available.

f. Reassessment

i. A student will have a maximum of 90 credits of reassessment opportunities at each level of study.

ii. Contrary to Regs 2.25 & 2.33-2.41-52 inclusive, there is no opportunity for re-assessment with mandatory attendance on this programme.

g. Module length

i. The maximum period to complete a 30 credit UG module is 77 days (unless a holiday/interruption/deferral/extension is in place) The maximum period to complete a 60 credit UG module is 150 days (unless a holiday/interruption/deferral/extension is in place).

ii. Students may submit earlier. Unauthorised late submission of assessment regulations also applies.

Unauthorised late submission of assessments

Contrary to Reg 2.17~~5~~, If an assessment is submitted 1-10 university working days late the mark for the work will be capped at the pass mark of 40 per cent for undergraduate modules or 50 per cent for postgraduate modules

Contrary to Reg 2.18~~6~~, If an assessment is submitted beyond 10 university working days late the work will receive a mark of zero per cent

#### h. Progression

i. Progression occurs on a module-to-module (i.e., sequential) basis: a student can progress to the next module providing they are carrying no more than 30 credits of failure. Progression is permitted on unratified results to allow students to progress on their programme of study between assessment boards.

#### i. Progression between levels of study

i. Students must have passed at least 90 credits of modules to progress to the next level of undergraduate study.

ii. Progression between DMU boards is to be managed by NDA/NMA to ensure effective monitoring of students & full adherence to the regulations specified above.

#### Extending assessment deadlines

Contrary to Reg. 5.1, Students may request an extension to an assessment deadline using the extension to coursework application form. The request should be made to the module leader in advance of the deadline. The module leader has the discretion to grant an extension of up to 10 university working days. Guidance on granting extensions and supporting evidence can be found in [Appendix 3](#).

The Associate Dean (Academic) or nominee may exceptionally approve longer extensions of up to 10 university working days from the date of an already approved extension deadline. A further extension request form with timely supporting evidence (covering the current extension period) should be submitted by the student to the module leader, who will seek the approval of the Associate Dean (Academic) or nominee. The outcome will be communicated to the student by the module leader. If approved, Reg 5.2 applies. If not approved there is no right to appeal the decision

#### Reassessment opportunities

Contrary to Reg 7.8, reassessment opportunities for students entering the university with RPL will be in proportion to their study at the university compared to the full programme of study. This information will be provided at initial registration with the university or as soon as possible thereafter.

#### Assessment Boards

Single tier assessment boards will continue to be in operation

#### j. Repeating an undergraduate level of study

Repeating a level of study is NOT allowed.

#### **From February 2023, for all new students and any moving between levels of study**

#### k. Passing a module/Compensation

i. All modules must be passed at 40%. No compensation is available.

#### l. Reassessment

i Contrary to Reg 2.23, the two reassessment opportunities available in each module can only be offered if possible, and if taken, within the time constraints placed by the other programme-specific regulations stated for these programmes.

ii. Contrary to Regs 2.25 & 2.33-2.41, there is no opportunity for re-assessment with mandatory

attendance on this programme.

m. Module length

- i. The maximum period to complete a 30 credit UG module is 77 days (unless a holiday/interruption/deferral/extension is in place) The maximum period to complete a 60 credit UG module is 150 days (unless a holiday/interruption/deferral/extension is in place).
- ii. Students may submit earlier. Unauthorised late submission of assessment regulations also applies.

o. Progression

- i. Progression occurs on a module-to-module (i.e., sequential) basis: a student can progress to the next module providing they are carrying no more than 30 credits of failure. Progression is permitted on unratified results to allow students to progress on their programme of study between assessment boards.

p. Progression between levels of study

- i. Students must have passed at least 90 credits of modules to progress to the next level of undergraduate study.
- ii. Progression between DMU boards is to be managed by NDA/NMA to ensure effective monitoring of students & full adherence to the regulations specified above.

r. Reassessment opportunities

Reassessment opportunities for students entering the university with RPL will be determined by the modules to be studied on programme and by the time constraints placed by other programme-specific regulation statements for these programmes.

s. Assessment Boards

- i. Single tier assessment boards will remain in operation (as per Appendix 1, Levels 5,6,7 academic regulations)

t. Repeating an undergraduate level of study

Repeating a level of study is not allowed.

## Programme specific regulations for National Design Academy

### Owning board: NDA/NMA

### Name of Professional, Statutory and Regulatory Body (PSRB):

N/a

**MA Interior Design**

**W25072**

**From June 2021 until end of January 2023 for new students**

c. Module length

- i. The maximum period to complete a 15 credit PGT module is 55 days (unless a holiday/interruption/deferral/extension is in place).
- ii. The maximum period to complete a 60 credit PGT module is 180 days (unless a holiday/interruption/deferral/extension is in place).
- iii. Students may submit earlier. Unauthorised late submission of assessment regulations also applies.

d. Progression

- i. i. Progression occurs on a module-to-module (i.e., sequential) basis: a student cannot

progress to the next module(s) until the preceding module has been passed. Progression is permitted on unratified results to allow students to progress on their programme of study between assessment boards.

ii. Progression between DMU boards is to be managed by NDA/NMA to ensure effective monitoring of students & full adherence to the regulations specified above.

e. Reassessment

i. Contrary to Regs 2.25, 2.33-41 inclusive, there is no opportunity for re-assessment with mandatory attendance on this programme.

Contrary to Reg 2.23, students have one reassessment opportunity per module (re: Reg 37, Continuing L6 & L7 academic regulations 23/24).

f. Unauthorised late submission of assessments

i. Contrary to Reg 2.17, If an assessment is submitted 1-10 university working days late the mark for the work will be capped at the pass mark of 40 per cent for undergraduate modules or 50 per cent for postgraduate modules (Reg 29, Continuing L6 & L7 academic regulations 23/24).

ii. Contrary to Reg 2.18, If an assessment is submitted beyond 10 university working days late the work will receive a mark of zero per cent (Reg 30, Continuing L6 & L7 academic regulations 23/24).

g. Extending assessment deadlines

i. Contrary to Reg. 5.1, Students may request an extension to an assessment deadline using the extension to coursework application form. The request should be made to the module leader in advance of the deadline. The module leader has the discretion to grant an extension of up to 10 university working days. Guidance on granting extensions and supporting evidence can be found in [Appendix 3](#). (Reg 125, Continuing L6 & L7 academic regulations 23/24)

ii. The Associate Dean (Academic) or nominee may exceptionally approve longer extensions of up to 10 university working days from the date of an already approved extension deadline. A further extension request form with timely supporting evidence (covering the current extension period) should be submitted by the student to the module leader, who will seek the approval of the Associate Dean (Academic) or nominee. The outcome will be communicated to the student by the module leader. If approved, Reg 5.2 applies. If not approved there is no right to appeal the decision (Reg 127, Continuing L6 & L7 academic regulations 23/24)

h. Assessment Boards

i. Single tier assessment boards will continue to be in operation (as per Appendix 1, Continuing L6 & L7 academic regulations 23/24)

**From February 2023 for new students**

f. Module length i. The maximum period to complete a 15 credit PGT module is 55 days (unless a holiday/interruption/deferral/extension is in place).

ii. The maximum period to complete a 60 credit PGT module is 180 days (unless a holiday/interruption/deferral/extension is in place).

iii. Students may submit earlier. Unauthorised late submission of assessment regulations also applies.

g. Progression

i. Progression occurs on a module-to-module (i.e., sequential) basis: a student cannot progress



to the next module until the preceding module has been passed. Progression is permitted on unratified results to allow students to progress on their programme of study between assessment boards.

ii. Progression between DMU boards is to be managed by NDA/NMA to ensure effective monitoring of students & full adherence to the regulations specified above.

h. Reassessment

i. Students have two reassessment opportunities available in each module to retrieve one or more failed assessment components. These reassessment opportunities can only take place if permitted within the time constraints placed by other programme-specific regulations stated for these programmes.

ii. There is no opportunity for re-assessment with mandatory attendance on this programme.

#### Reassessment opportunities

Contrary to Reg 2.230, the two reassessment opportunities available in each module can only be offered if possible, and if taken, within the time constraints placed by the other programme-specific regulations stated for these programmes.

Reassessment opportunities for students entering the university with RPL will be determined by the modules to be studied on programme and by the time constraints placed by other programme-specific regulation statements for these programmes.

l. Assessment Boards

i. Single tier assessment boards will remain in operation

**Programme/award title and code: MA Business of Motorsport N1C675**

**Owning board: NDA/NMA**

**Name of Professional, Statutory and Regulatory Body (PSRB):**

**N/a**

#### **From June 2021 until end of January 2023 for new students**

a. Module length

i. Full time study - The maximum period to complete 2 x 15 credit PGT modules is 50 days (unless a holiday/interruption/deferral/extension is in place)

The maximum period to complete the final 30 & 60 credit PGT module combined is 145 days (unless a holiday/interruption/deferral/extension is in place)

ii. Part time Study - The maximum period to complete 2 x 15 credit PGT modules is 100 days (unless a holiday/interruption/deferral/extension is in place)

The maximum period to complete the final 30 & 60 credit PGT module combined is 290 days (unless a holiday/interruption/deferral/extension is in place)

Students may submit earlier. Unauthorised late submission of assessment regulations also applies

d. Progression

Progression is permitted on unratified results to allow students to progress on their programme of study between assessment boards.

ii. Progression between DMU boards is to be managed by NDA/NMA to ensure effective monitoring of students & full adherence to the regulations specified above.

e. Reassessment

i. Contrary to Regs 2.25, 2.33-41 inclusive, there is no opportunity for re-assessment with mandatory attendance on this programme.

Contrary to Reg 2.23, students have one reassessment opportunity per module (re: Reg 37, Continuing L6 & L7 academic regulations 23/24).

- f. Unauthorised late submission of assessments
  - i. Contrary to Reg 2.17, If an assessment is submitted 1-10 university working days late the mark for the work will be capped at the pass mark of 40 per cent for undergraduate modules or 50 per cent for postgraduate modules (Reg 29, Continuing L6 & L7 academic regulations 23/24).
  - ii. Contrary to Reg 2.18, If an assessment is submitted beyond 10 university working days late the work will receive a mark of zero per cent (Reg 30, Continuing L6 & L7 academic regulations 23/24).
  
- g. Extending assessment deadlines
  - i. Contrary to Reg. 5.1, Students may request an extension to an assessment deadline using the extension to coursework application form. The request should be made to the module leader in advance of the deadline. The module leader has the discretion to grant an extension of up to 10 university working days. Guidance on granting extensions and supporting evidence can be found in [Appendix 3](#). (Reg 125, Continuing L6 & L7 academic regulations 23/24)
  - ii. The Associate Dean (Academic) or nominee may exceptionally approve longer extensions of up to 10 university working days from the date of an already approved extension deadline. A further extension request form with timely supporting evidence (covering the current extension period) should be submitted by the student to the module leader, who will seek the approval of the Associate Dean (Academic) or nominee. The outcome will be communicated to the student by the module leader. If approved, Reg 5.2 applies. If not approved there is no right to appeal the decision (Reg 127, Continuing L6 & L7 academic regulations 23/24)
  
- h. Assessment Boards
  - i. Single tier assessment boards will continue to be in operation (as per Appendix 1, Continuing L6 & L7 academic regulations 23/24)

### **From February 2023 for new students**

#### f. Module length

i, Full time study - The maximum period to complete 2 x 15 credit PGT modules is 50 days (unless a holiday/interruption/deferral/extension is in place)

The maximum period to complete the final 30 & 60 credit PGT module combined is 145 days (unless a holiday/interruption/deferral/extension is in place)

li, Part time Study - The maximum period to complete 2 x 15 credit PGT modules is 100 days (unless a holiday/interruption/deferral/extension is in place)

The maximum period to complete the final 30 & 60 credit PGT module combined is 290 days (unless a holiday/interruption/deferral/extension is in place)

Students may submit earlier. Unauthorised late submission of assessment regulations also applies

#### g. Progression

Progression is permitted on unratified results to allow students to progress on their programme of study between assessment boards.

ii. Progression between DMU boards is to be managed by NDA/NMA to ensure effective monitoring of students & full adherence to the regulations specified above.

#### h. Reassessment

Contrary to Reg 2.252 and Regs 2.3329-2.4133 inclusive, there is no opportunity for re-assessment with mandatory attendance on this programme.

Contrary to Reg 2.230, the two reassessment opportunities available in each module can only be offered if possible, and if taken, within the time constraints placed by the other programme-specific regulations stated for these programmes.

#### k. Reassessment opportunities

Reassessment opportunities for students entering the university with RPL will be determined by the modules to be studied on programme and by the time constraints placed by other programme-specific regulation statements for these programmes.

#### l. Assessment Boards

i. Single tier assessment boards will remain in operation

### **ADH Masters Programmes with Postgraduate Placement option**

**Owning board: Fashion & Textiles, Art, Design & Architecture PGT, Dubai PGT**

**Name of Professional, Statutory and Regulatory Body (PSRB):**

**N/a**

To be eligible to progress to the optional placement, a student should normally have passed their first four modules (60 credits) at the first attempt. Eligibility to proceed to placement is also subject to satisfactory course attendance.

Programmes with PGT Placement option

MA/MSc Contour Fashion Innovation

MA Interior Design

MA Fashion & Textiles

MA/MSc Fashion Management with Marketing

MA/MSc Fashion Management with Marketing (Dubai)

MA/Msc Design Innovation and Management

MA/MSc Digital Design

MA/MSc Product Design

MSc Sustainable Textiles technologies

### **Dual Award: BA(Hons) Fashion Design/BA Apparel Design**

**Xi'an Polytechnic University (XPU):**

#### **Compensation**

Compensation will not apply to this programme.

#### **Unauthorised late submission of assessments**

If an assessment is submitted later than the deadline without an approved extension or deferral the work will be given a mark of 0 per cent.

#### **Reassessment with mandatory attendance/repeat year**

Where the number of credits of failed modules in a semester exceeds two-thirds but does not exceed three-quarters of the total number of credits of the courses stipulated in the training

program of that semester the student will be required to remain at that level of study until the outstanding credits have been passed

Reassessments, retake, repeating marks will be capped at the pass mark of 40 per cent for undergraduate modules

### **Confirmation of module results**

Marks will be presented at each semester board. Noting the timing of assessment, marking, moderation & the need for external oversight students will be permitted to progress & reassess on unratified results during the year. Full ratification of the year's results & the level progression will take place at the semester 2 board.

### **Progression between undergraduate levels of study**

Students can progress between semesters if the number of credits of failed modules in a semester does not exceed two-thirds.

### **Exit awards**

There are no exit awards for this programme. A transcript of the results is provided for those who are unable to gain the full award.

### **Minimum credits required for awards**

For this award the credits per level of study are

Level 4: 138 credits

Level 5: 153 credits

Level 6: 93 credits

Total: 384 credits

### **Consideration band for integrated master's and honours degrees**

There is no consideration band for this award

### **Classification of awards**

The classification of the honours degree is based on all level 5 & 6 modules. The contribution of each module is relative to its credit weighting. There is no level weighting for this award.

### **Extending assessment deadlines**

Students may request an extension. This should be made in advance of the deadline. The module leader has the discretion to grant an extension. The time period is flexible but must not preclude the submission of marks by the marks deadline specified by XPU/DMU.

### **Returning following academic failure**

For this award 6.28 is revised to one calendar year

### **Recognition of XPU regulation**

Any one of the following cases can be provided by the teacher of the course with reasons and approved by the Academic Affairs Office, and the grade will be counted as "zero":

1. Unauthorized absences from class amounting to one-third of the planned hours of the course (late arrival and early departure twice is considered as absence from class for one hour) or more;

2. failing in the ordinary time;
3. plagiarism of assignments and laboratory reports;
4. missing or missing one third or more of the laboratory reports in the separate laboratory courses;
5. disrupting the order of the classroom and affecting the normal teaching work, and failing to change after education.

### **International Year Zero (IYZ) programmes (Dubai):**

**Owning board: IYZ Dubai**

**Name of Professional, Statutory and Regulatory Body (PSRB):**

**N/a**

### **International Year Zero (IYZ) programmes: Dubai**

**Owning board: IYZ Dubai**

**Name of Professional, Statutory and Regulatory Body (PSRB): N/a**

DMU International Year Zero: Art & Design	W90011
DMU International Year Zero Int. Year Zero: Business & Law	M22111
DMU International Year Zero: Engineering	G16011
DMU International Year Zero: Computing	I10011
DMU International Year Zero: Social Science	C80011
DMU International Year Zero: Science	C90011

1. This Level 3 programme is 120 credits but has no identified transferable award. Successful completion provides entry to specified degree programme. The English Language modules are must pass TEAP0101 English for Academic Purposes 1 (30 credits) & TEAP0102 English for Academic Purposes 2 (30 credits). TEAP0101 is a pre-requisite of TEAP0102. To manage progression between these must pass modules a mini assessment board will be held at the end of term 1 to ratify the results of TEAP0101 and where students have not passed they will be able to exceptionally progress into term 2 carrying the fail which is to be retrieved in term 2 with additional tutor support.
2. Compensation is permitted in 30 of the remaining 60 credits.
3. Whilst the IYZ is a Level 3 programme the DMU Standard Taught Regulations will apply, noting the exceptions below

#### **Compensation**

Compensation is available for module failure in the International Year Zero, provided a student meets the following criteria:

- An overall module mark of 30-39 per cent has been achieved
- A minimum of 90 credits, including 'must pass' modules at that level have been passed
- The average mark for the level is 40 per cent or above

Compensated credits are limited to a maximum of 30 credits

The IYZ does not allow compensation for marks between 30-39% in the English for Academic Purposes modules (60 of the total 120 credits).

## Reassessment of Failure

The IYZ does not allow compensation for marks between 30-39% in the English for Academic Purposes modules (60 of the total 120 credits). Students may be reassessed in up to 90 credits of modules per level of study.

## Eligibility criteria for undergraduate awards

The IYZ is an unclassified pass/fail award. Students will receive a transcript of their module results, but do not receive a transferable award. There are no exit awards for the IYZ programme.

## Maximum periods of registration

The IYZ has a maximum registration period of 2 years full time

## MSc Cultural Events Management:

Owning board: PGT Humanities & Performing Arts

Name of Professional, Statutory and Regulatory Body (PSRB):

N/a

Generic regulation (including paragraph number)	Programme-specific regulation
Postgraduate progression 3.9 Students must have passed 30 credits before starting their dissertation, major project or design work	Students must have passed a minimum of 60 credits to be eligible to undertake placement work in an external organisation (AMAN5116). Students who do not meet this criteria can proceed to an alternative project assessment once they have passed a minimum of 30 credits overall.

## PGCert/PGDip/MSc Sport Management:

Owning board: PGT Humanities & Performing Arts

Name of Professional, Statutory and Regulatory Body (PSRB):

N/a

Generic regulation (including paragraph number)	Programme-specific regulation
Postgraduate progression 3.9 Students must have passed 30 credits before starting their dissertation, major project or design work	To be eligible to progress to the fieldwork module (Sept start students only) SPMM5005, a student should normally have passed their first module (30 credits) at the first attempt. Students who are not able to meet this criteria will be enrolled onto Event Leadership AMAN5114.  Students must have passed a minimum of 60 credits to be eligible for the final project with an external organisation (Consultancy Project ADHP5111). Students who do not meet this criteria can proceed to an internal Consultancy Project (ADHP5111) or the Heritage Project (ADHP5112) once they have passed a minimum of 30 credits overall.

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